

**DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY
HUMAN RESOURCES OFFICE
NAPLES ITALY**

U.S. OPEN REGISTER PROCEDURES

The following announcements are open to establish registers of qualified candidates to fill full-time and/or part-time temporary and/or permanent positions serviced by Naval Support Activity, Human Resources Office (HRO). When you are selected for a position, temporary or permanent, your application will be removed from all open registers. You must resubmit an updated application to the HRO for further consideration.

The following announcements are open from **02 May 2005 to 30 Sep 2005**. If you previously applied for the 2005 open register announcements, you must reapply for each 2005 vacancy announcement for which you wish consideration. When applying for vacancies it is important that you correctly identify the announcement number, position title, series and grade of the position for which you are interested.

United States citizenship is required. Persons who are U.S. citizens and also citizens of Italy are not employable in a U.S. position.

Military Spouses' will be referred using "Military Spouse Preference" until such time as they accept a continuing position or declination of a continuing position, in either the appropriated or non-appropriated fund work forces. A continuing position is defined as a position to which appointments are made without time limitation and which are required to have a fixed work schedule, i.e., part-time or full-time.

Applications may be submitted to the HRO located at Capodichino, Admin I Bldg, 1st floor, from 9:00 a.m. to 3:00 p.m., Monday, Tuesday, Thursday and Friday and Wednesday from 9:00 a.m. to 12:00 or at the Pass & ID Office at the Support Site or by mailing to: Human Resources Office, PSC 817 Box 29, FPO AE 09622.

OPEN REGISTERS

ANNOUNCEMENT NUMBER	POSITION TITLE	SERIES/GRADE
OR05-01NA	EDUCATION AID/TECHNICIAN (CHILD CARE)	GS-1702-03 KPP GS-04
OR05-02NA	LEAD EDUCATION TECHNICIAN (CHILD CARE)	GS-1702-05
OR05-03NA	RECREATION AID (FIT ZONE)	GS-0189-03
OR05-04NA	RECREATION AID (SCHOOL AGE CARE) or (TEEN)	GS-0189-03 KPP GS-04
OR05-05NA	SALES STORE CHECKER	GS-2091-03
OR05-06NA	STORE WORKER	WG-6914-04
OR05-07GA	EDUCATION AID/TECHNICIAN (CDC)	GS-1702-03 KPP GS-04
OR05-08GA	RECREATION AID/ASSISTANT (YOUTH)	GS-0189-03 KPP GS-04
OR05-09NA	CLINICAL NURSE	GS-0610-05/07/09

BRIEF DESCRIPTIONS OF OPEN REGISTER POSITIONS

EDUCATION AID (CHILD CARE), GS-1702-03 KPP 04: Notes all special instructions that parents may provide. Maintains an accurate count of children in their charge. Conducts the appropriate play and learning activities to foster individual and group activity development. Helps arrange room and play materials to accommodate the daily schedules. Attends to the physical needs of children. The individual selected must successfully pass a drug test, physical and background check. May be required to work uncommon tour of duty. Duty Location: Capodichino or Support Site.

RECREATION AID (FIT ZONE), GS-0189-03: Maintains recreation/athletic equipment for issue & rental. Schedules reservations of facilities to authorized patrons of the NAVSUPACT/Fit Zone Gymnasium complex. Individual will control access to the facility and ensures order within the facility by enforcing current directives, rules and regulation. The individual selected must successfully pass a physical and background check. May include rotating shifts, weekends or nights. Duty Location: Capodichino or Support Site.

RECREATION AID (SCHOOL AGE CARE) OR (TEEN), GS-0189-03 KPP 04: Sac & Teen:

Assists in developing and implementing a program to include activities that promote positive physical, social and emotional growth for youth (6-12) and teens (13-17). Responsible for initiating constant change improvements in the programs to continue developmentally. Assist in researching sources for the purchase of equipment, materials, decoration and furnishing for the Youth/Teen Center. Assist in developing and implementing outgoing monthly themes to facilitate special cultural celebrations and holidays. The individual selected must successfully pass a physical and background check. May include rotating shifts, weekends or nights.

LEAD EDUCATION TECHNICIAN (CHILD CARE), GS-1702-05: Serves as leader to Education Aid Staff at Child Development Centers. Demonstrates proper work methods and provides guidance to subordinates. Conducts on-the-job training. Ensures employees follow security, safety, health and other required rules. Assists in planning and conducting effective Child Development Program to meet physical, social, emotional and intellectual needs of children. The individual selected must successfully pass a drug test, physical and background check. May be required to work uncommon tour of duty.

SALES STORE CHECKER, GS-2091-03: Operates NCR electronic cash register to record scanning price codes and unit prices, proper accounts, purchases totals, surcharges and change. Determines proper prices by unit marking, price list or memory. Accepts cash or check payment according to policy, returns change. On daily basis, receives and verifies change fund and check register. Answers questions and complaints of customers. May serve as Store Worker for lesser portion of time; weights, wraps, packages and price marks items for display; replenishes depleted shelf and counter stocks; moves old stocks toward front of shelf or rotates by stamp code date; participates in recurring and special inventories of stock items. The individual selected must successfully pass a physical and background check. Position is part-time temporary only.

STORE WORKER, WG-6914-04: Receives supplies, equipment, and perishable, semi-perishable, and non-perishable resale items in the receiving area of the commissary. Uses a pallet jack or other similar device to remove items from the truck or van; verifies shipments by checking shipping documents, reporting discrepancies and damage to the supervisor of higher grade employee before accepting shipment. Replenishes depleted stock with incoming items or by obtaining stock from storage area and transporting to shelving or display area. Ensures produce and/or meat cases are adequately stocked and maintained during customer store hours. May be required to perform Sales Store Checker duties. Ensures that all merchandise, supplies, and equipment are properly accounted for and secured from possible theft and/or spoilage. Incumbent will be working regular and irregular tours of duty to include holidays, every day of the week as well as any and all shifts. Position is part-time temporary only. The individual selected must successfully pass a physical and background check.

CLINICAL NURSE, GS-0610-05/07/09: Plans, directs, coordinates, and/or provides for total nursing care for adult, geriatric, pediatric, adolescent and/or neonatal patients. Provides direct nursing care and to perform all procedures common to the area assigned. Provides comprehensive, safe, efficient, therapeutic patient care. Position will be filled at any grade level, part-time or full-time. The individual selected must successfully pass a drug test, physical and background check. May include rotating shifts, weekends or nights. Individual occupation requirements at: www.opm.gov/qualifications